



Presence : NCR | Ludhiana

DOCUMENT CHECKLIST FOR GST REGISTRATION IN THE CASE OF PROPRIETORSHIP FIRM

WE REQUIRE FOLLOWING INFORMATION IN CONTEXT TO REGISTRATION OF GST

SR. NO.	PARTICULARS	
1.	Name of the Firm	
2.	Valid E-mail Id	
3.	Valid Mobile No.	
4.	Copy of Aadhar Card	
5.	Copy of PAN Card	
6.	Passport size photo of Proprietor	
7.	Proof of Address of Principal Place of Business (Electricity Bill / Rent or Lease Agreement / Bank Statement not older than 2 months)	
8.	Rent Agreement and NOC from owner of Premises (in Case premises taken on Rent)	
9.	Additional Place of Business (If any)	
10.	Details of Major Goods and Services (Any 5 can be provided)	
11.	Bank Details- a copy of canceled cheque or bank statement	

LAL GHAI & ASSOCIATES

(COMPANY SECRETARIES & TRADEMARK AGENTS)